



MEETING OF THE TEACHING AND LEARNING COMMITTEE ON JANUARY 31ST AT 8.30AM IN THE SCHOOL

Present: Hilary Priest (HP), Head, Mike Waterson (MW) Chair, Ian Stewart (IS), Sam Wilkinson (SW)

In attendance: Debbie Horton (Clerk)

Minutes

1	<p>Welcome & apologies for absence</p> <ul style="list-style-type: none"> Joel Mcilven gave his apologies
2	<p>Attendance & declaration of interest</p> <ul style="list-style-type: none"> Governors signed the attendance form. There were no declarations of interest.
3	<p>Minutes of last T&L meeting 22.11.22</p> <ul style="list-style-type: none"> They were accepted as a correct record and signed by the Chair.
3.1	<p>Matters arising</p> <ul style="list-style-type: none"> Review of Behaviour policy in light of new DFE guidance – HP. To do Review the equality objectives/ how the school is meeting the aims of the equality duty statement. The school is undergoing a culture change in the way it models equality and diversity. It is improving ways of linking the intentions in the equality statement with what is happening in school. Staff have been informed of the new approach, which is research led and cross-curricular. Curriculum leaders will be central in building knowledge and sharing it with staff, whilst the SLT will continue to give strategic direction. New practices designed to deepen understanding, and to encourage wider questioning include: the teaching of backstory or ‘hinterland’ knowledge alongside the more traditional focus on factual highlights. For example, Marie-Curie’s background and environment is taught to enable a better understanding of how she came to be an eminent scientist. The windows/ sliding doors/mirrors concept captures the practice of allowing children to look at another world, imagine another way of living, and reflect on their lives, and how they fit into the wider picture.. SW has reviewed the books that are studied in English, through the diversity lens. By the end of the summer term the school expects to have an updated equality statement and equality policy to reflect the new approach. Alongside the statutory ‘protected’ characteristics, the school will have their own, to reflect the children in the school. The link between intention and practice will be clearer and understandings of those intentions will be deeper and more detailed. New practices will be embedded into the classroom. <p>ACTION: Update Behaviour policy – HP ACTION: Revisit equality in Summer Term</p>
4	<p>School Improvement</p> <ul style="list-style-type: none"> Update, monitoring and information. The governors received the Spring 23 SIP & autumn 22 SIP. Most of the autumn term targets are ‘green’, or completed. SW is working on the summer term 23 drilled- down SIP. SEND: Staff training is going well. The HLTA is facilitating the Devon 100 SEND training for the TAs. This should be completed by Easter. Sharing of this training is enabled in the Devon Education Shop site, so governors may take advantage of this. One of the SENDco’s has dropped a day a week for the term. She is working in one of the Partnership schools temporarily. The SENDco’s roles are being clarified. Primary Partnership: the schools are getting to know each other better. Structures and practices are being built. . There are fortnightly online meetings and half-termly face-to- face meetings, chaired by HP. A governors’ group has been formed, and IS has made contact. Two new schools are interested in joining. . DCC is drawing back on school improvement support as they don’t legally have to provide it, so the partnership will become increasingly important.

	<ul style="list-style-type: none"> • Whole school data: It was noted that the Year 6 data was good. Q: Why was the Year 5 data quite low? A: Autumn test results are often low, as children have only just moved up a year, but this year group did miss the Year 2 SATs and the staff are aware that there are gaps in learning, which they are addressing. • Behaviour -including part-time timetables, exclusions data & behaviour report There are 2 pupils on part-time timetables. The behaviour report was found to be very useful. It had resulted in alterations being made to the CPOMs categories and a more refined understanding of what is and what isn't bullying. Sizeist verbal bullying was picked up on and will be looked into in PHSE and likewise food choice criticisms. Q: Is there any cyberbullying? A: Not in the younger years, but some in Years 5/6 when children were given phones. Q: Is there any evidence of misogyny? A: Not at the moment. • Attendance: A report had been produced for governors. The SLT looks at attendance every 3 weeks, illness, especially Covid, had caused an increase in absence, but figures are starting to improve again. The biggest issue is the taking of holidays in school time. Letters are sent where appropriate, but some holiday absence is reported as illness. • Pupil progress: ASP data hasn't been analysed lately. SW will send data to governors. • Curriculum developments: The curriculum continues to be fine- tuned and is on a much sounder footing than when it was first introduced. There are no weak areas. <p>ACTION: ASP data to governors - SW</p>
6	<p>SEF Governors had read the SEF. HP informed them that the word outstanding had been replaced with good, on the advice of the Primary Adviser. As a judgment, it was very difficult to obtain, with new criteria. MW and IS plan to meet to discuss the SEF, and will feedback to the FGB, with a view to increasing governor input into the SEF.</p> <p>ACTION: IS and MW to discuss governor input into SEF and feedback to FGB.</p>
7	<p>Pupil premium No new update – to do for next meeting.</p> <p>ACTION: Pupil Premium update - HP</p>
8	<p>Chefs in school This is going well. 530 more children have signed up for school dinners this year(since Chefs in schools was launched), in comparison to last year. HP has applied for grants to fund a seed to plate initiative; DT & Science now include growing and cooking elements.</p> <p>Q: Is the financing of the scheme in order? A: The school budget is overspent by £36, 000, on everything, not just Chefs in schools, but, this is within the carry-forward of £113, 000. In April the school is going to receive £36, 000 extra from the government, so the budget will re-balance.</p>
9	<p>Safeguarding</p> <ul style="list-style-type: none"> • Prevent duty – new self-assessment tool. Clerk will locate and send to IS. • NEW – an online form for reporting bullying, prejudice and racism. Clerk will locate and send to HP. • Contextual safeguarding • The school take this into account and are aware of the particular risks for children in the school. Agencies will be involved if appropriate. • Safeguarding curriculum calendar • The school does have its own, but have found that too much information can overload staff, so it's used carefully. • Pupil safeguarding review – the Key. Clerk to clarify. <p>ACTION: Send self-assessment tool to IS, online reporting form to HP, follow up on safeguarding review from the Key – Clerk.</p>
10	<p>School visits/residential</p> <ul style="list-style-type: none"> • For residential and high risk trips all Devon schools apply to Evolve, and if approved it then goes

	to the Local Authority. The school trampolining trip was recently refused. For day trips, the school does its own risk assessments.
11	<p>Parent/child/staff questionnaires</p> <ul style="list-style-type: none"> The parent questionnaire is due this year. The previous one, minus the new questions added in 2021, will be used. IS will give feedback to parents about the previous one beforehand. A child questionnaire will be arranged. Child conferencing happens frequently. <p>ACTIONS: IS to organise parent survey, HP the child survey.</p>
12	<p>Policies for review</p> <ul style="list-style-type: none"> Attendance (new version). This is significantly different to the old version, so the school will work on it before it comes to governors. Outdoor education – this was reviewed. References to Babcock will be changed to Devon Education. <p>ACTION: Update Attendance policy for governor review - HP</p>
13	<p>Governors' monitoring visits from this committee</p> <ul style="list-style-type: none"> SEND, Safeguarding, Maths and Literacy have all taken place last term. Visit notes have been made available to governors. Jenny Barker has agreed to cover a curriculum area, as there is a shortage of governors on the T&L committee. For this term, HP suggested Music, History and Geography visits.
14	<p>Governor training</p> <ul style="list-style-type: none"> Trainings booked: MW - SEND & Ofsted
15	<p>Clerk's report</p> <ul style="list-style-type: none"> Devon Education have offered more support around complaints, for example, terms of reference for investigating officers, and a template for the clerk to use for the decision of the appeal committee. There is also advice for schools if a complaint should arise through the Ofsted parents' questionnaire.
16	<p>Matters brought forward by the Chair</p> <ul style="list-style-type: none"> The committee noted that some teachers were striking on February 1st 2023 so some classes would be closed. Consultations are being held on the term dates for 24/25 and 26/26. The dates are unusual as Easter is late in both years, so the governors might want to respond to the consultation.
17	<p>Date & time of next meeting</p> <ul style="list-style-type: none"> Tuesday 25th April 2023

The meeting ended at 10.15am

Summary of Actions

3.1	Update Behaviour policy	HP	Next T7L meeting
3.1	Revisit equality in Summer Term	Committee	Last T&L meeting of year.
5	ASP data to governors	SW	Next meeting
6	IS and MW to discuss governor input into SEF and feedback to FGB.	IS/MW	Next FGB meeting
7	Pupil Premium update	HP	Next T&L meeting
9	Send self-assessment tool to IS, online reporting form to HP, follow up on safeguarding review from the Key	Clerk	By next meeting
11	IS to organise parent survey, HP the child survey	IS/HP	By beginning of summer term
12	Update Attendance policy for governor review	HP	Next T&L meeting

