



MEETING OF THE TEACHING AND LEARNING COMMITTEE ON JUNE 13TH 2023 AT 8.30AM IN THE SCHOOL

Present: Hilary Priest (HP), Head, Ian Stewart (IS), Sam Wilkinson (SW),
Becky Nel (BN).

In attendance: Debbie Horton (Clerk)

Minutes

1	<p>Welcome & apologies for absence</p> <ul style="list-style-type: none"> Joel Mcilven and Mike Waterson sent their apologies.
2	<p>Attendance & declaration of interest</p> <ul style="list-style-type: none"> Governors signed the attendance form. There was no declaration of interest. In MW's absence, SW chaired the meeting.
3	<p>Minutes of last T&L meeting 25.4.23 The minutes were approved as a correct record and signed by the Chair.</p> <p>3.1 Matters arising</p> <ul style="list-style-type: none"> SEF - governor input – IS & MW – see item 4 below. Parent survey to go out this half-term – IS will send out on 26th June using Microsoft forms, which will collate the information. The same questions will be used as last time. Child conferencing/survey to go out this half-term – this has been discussed by SW and HP. They will decide whether to use the Ofsted suggestion or a questionnaire used previously. A governor asked for equality and diversity questions to be added. This was agreed and will be added. More information on specific outcomes for PP children and chase SEND audit - HP. Assessment week has only just taken place, and SATS data is not ready until July 12th, so specific outcomes are not ready yet. The SEND audit will be done in October 2023, when the new system (job-sharing between 2 teachers) has been embedded for a term. Parents to be reminded that the second non-attendance offense results in a criminal record – HP – this was mentioned in the newsletter. Parents will be reminded every September. Governor self-assessment using new tool – for September. <p>ACTION: Parent survey to go out on June 26th – IS ACTION: Child conferencing and questionnaire to go out this half-term – SW and HP</p>
4	<p>School Improvement</p> <ul style="list-style-type: none"> The staff went through the SIP at a meeting on June 12th. Key points from the food vision were discussed. The school is going to try a policy for packed lunches, following work done with the children. All children have cooked with the Chef. The vegetable boxes are flourishing. A £2000 grant has been obtained for a polytunnel. An irrigation system may be required. <p>Q: How is gardening woven into the curriculum? A: It is incorporated into the DT and science curriculums.</p> <ul style="list-style-type: none"> Equality and diversity practices are becoming embedded in the school. SW mentioned that teachers need to continually think about the images that children see, to ensure variety. The Primary Partnership has increased to 11 schools and continues to work well. <p>Q: Some curriculum areas seem to benefit from the Primary Partnership more than others, PE for example. A: PE benefits from a different partnership via a bought- in scheme. There are Literacy and Maths groups within the Primary Partnership but no other specific curriculum groups, though there are other opportunities for groups to train and meet together.</p>

	<p>Q: How is planning for leadership change going? A: Succession planning has been underway for some time, so well. There is a plan for the new Deputy.</p> <ul style="list-style-type: none"> • Julie Norman, a school adviser, had visited the school in May. The governors had read her report. It was very positive. She saw that children loved to learn, be at school and commented that the atmosphere was good. Next steps around the development of subject leaders were discussed at the staff meeting on June 12th. The staff are working on what the school does to make them feel lucky, something which emerged from the report. This will be discussed at the INSET day in September. • SEF. A school adviser had advised that statements and annexes, for details, are used as justifications in the SEF. • A governor noted in the Head's report, that attendance has gone up. The school now has higher than average attendance, in comparison to other local schools. There are 5 part-time timetable children at the moment. • There is one more child on the SEND register, as a result of a review of the SEND system. This is because a child cannot be 'on watch' for more than 2 terms. • The reading dog, Lola, is very well integrated into the school. She is being used for short pastoral walks and it has been found that this is a time when children are inclined to disclose information that they otherwise retain. Her effect is powerful. <p>Q: A governor had been unaware that teachers marked the SATS. A: Yes, but not for Year 6, they are sent away to be marked. The teachers' marking is moderated. There is a writing moderation next week.</p>
5	<p>PHSE (including sex and relationships education) and religious education including Collective Worship</p> <p>It was agreed that the PHSE policy should come to the committee in September for approval, as a new one has been written to reflect all the changes in the curriculum that have taken place in the last couple of years. Earth care is being added for September.</p> <p>Q: Is a scheme used for PHSE? A: Not as such, the PHSE association is used, which is more of a resources hub. The school adds to it.</p> <p>Q: Do many parents take children out of PHSE classes? A: No, though they have had one query which was clarified. The school does body changes and puberty education rather than sex education, which happens at secondary school.</p> <p>Conferencing has shown that British values are understood in the school. They have been quite strong in this coronation year. ACTION: PHSE policy to be reviewed in September 2023 - Clerk</p>
8	<p>Mental Health To discuss and monitor the ways in which the school supports mental health of children and staff and takes a holistic approach to well-being. How is emotional resilience built into the curriculum and reflected in the school's ethos and values?</p> <p>The school has Lola and the play therapist as distinct pastoral and mental health resources. Whilst the therapist only benefits a few children, some parents are paying for their child to see her. All staff are available for pastoral care, rather than one named member. This means that everyone feels responsible and pastoral care works in a much more natural way. Some TAs have shown great skill in dealing with children with issues. For staff, the school buys into a Teacher Association which offers counselling and all- round support.</p> <p>HP runs a surgery twice a year. Some staff have had mental health days when going through tricky times.</p> <p>Q: Would HP object to governors doing rapid, 'pulse' surveys now and again to check in with how the staff are feeling? A: Yes, staff would like to know that the governors are thinking of them.</p>
9	<p>Safeguarding</p>

	MW and HP have completed a specific Prevent audit and shared with governors. This was discussed at the FGB. HP and SW are renewing their level 3 safeguarding training.
10	Policies for review None
11	Governors' monitoring visits from this committee <ul style="list-style-type: none"> The clerk had received a visit note from BN for her curriculum visit. It's posted in GovernorHub and a hard copy is kept in the visit file. MW and IS have completed their visit notes, with only RH to go. It was agreed that a Facilities meeting is needed this term, and curriculum follow-up visits. Governors are encouraged to contact the school to arrange a visit.
12	Governor training BN had done her new governor training on June 7 th 2023. She noted that having been a school leader, it was interesting to discover how being a governor was different.
13	Clerk's report None for this committee.
14	Matters brought forward by the Chair <ul style="list-style-type: none"> Governors noted that Jo Counter is the new staff governors from September.
15	Date & time of next meeting <ul style="list-style-type: none"> September 2023 TBA

The meeting ended at 9.30 am.

Summary of Actions

3.1	Parent survey to go out on June 26th 2023	IS	By June 26 th
3.1	Child conferencing/survey to go out this half – term	SW/HP	By end of term
5	PHSE policy for approval	Clerk	At first T&L meeting in Autumn term